

**ALDR Form
5 to issue
subpoena
in terms of
Rule 37**



SUBPOENA

You must attach the following to this form upon submission, 14 days prior to the hearing date:

1. Motivation
2. Proof of payment of witness fees, costs and subsistence expenses, as published in the Government Gazette.

1. To:

(Name of subpoenaed Person)

Of

(Organisation of Subpoenaed Person)

(Address of Subpoenaed Person)

2. A Commissioner has been appointed to resolve a dispute in terms of the Labour Relations Act 66 of 1995.

Commissioner _____ has been appointed for this purpose.

3. The matter between:

ALDR CASE NUMBER: _____

_____ (Name of Applicant)

And

_____ (Name of Respondent)

4. You are required, in terms of Section 142 of the Labour Relations Act 66 of 1995, to appear before the Agency at

(Hearing Venue)

On _____ at _____

(Date of Hearing)

(Time of Hearing)

5. You are subpoenaed:

- For questioning
- To produce and book, document, visual footage or object
- To give expert evidence

6. You must bring and produce the books documents, visual footages and objects listed below:

7. The party requesting the subpoena has been directed to furnish you with the first day witness fees together with the reasonable travelling costs and subsistence expenses to attend the hearing.

- Yes
- No

Signed by the Commissioner/Director of ALDR

Name

Place